

The Northumberland Club Executive Committee Meeting

Wednesday 27th September 2023 at 18:30 in the Back Lounge

Meeting Summary

In attendance: David Breakey [DB], Heather Dean [HD], Ryan Doran [RD] (Chair), Alison Duncan [AD]

Also present: Mandy Tulip [MT] (General Manager)

1. Apologies for absence

Martin Clark [MC], Mark Haigh [MH], Chris Lott [CL], Rachael Oswald [RO], Mike Smith [MS], Fiona Twaddle [FT].

2. Minutes of the last meeting and matters arising

The minutes of the last meeting were agreed to be an accurate reflection of the discussion, with some small corrections.

Matters arising:

- i. The balcony project survey has received a few more responses. This project is on hold until a final decision on padel tennis and courts 4,5 and 6 is reached.
- ii. MC has received comments to the plantpots agreement and will amend the documents appropriately and pass this on to the NLTG board for a final decision on the matter.
- iii. RD has written to MC and CL to formally request a Joint Liaison Committee (JLC) meeting. We hope that this meeting will take place on 23rd or 24th October.
- iv. MS is in the process of writing a business case for the Padel tennis and resurfacing/floodlighting of courts 4, 5 and 6, which will be presented to the NLTA.
- v. John Henderson has been running club play sessions, and this has received a lot of positive feedback from members.
- It is hoped that John will continue to run the sessions (beyond the initial 6 week trial period) and will run the sessions for the entirety of the session. [To discuss]
- vi. Dave Barnett has a log in for squash tv.

3. Questions for the General Manager

The General Manager's report, along with the finance pack and membership forecasting spreadsheet, was circulated ahead of the meeting.

Points for discussion and/or decision:

- i. Membership numbers are very positive, we are now at 1190 members.
- ii. John Henderson has been leading Wednesday club play. Discussed above.
- iii. The LTA have previously worked with John Doe for a charity short tennis event, and are happy to fund another event if it's short tennis.
- iv. The bar increases came into effect in August, just before The Northumberland Open. MT was asked if external events are slightly cheap? Noted that we're relatively quiet for external events; a judgement call is made on the room hire fee, if the hirer is spending a lot of money on food or drink.
- v. The LTA are running a refereeing course at the club.

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- vi. We are installing a heater for Hot Pod Yoga and floodlights by the Car Park Pavilion. Note that we are obliged by our agreement with Hot Pod Yoga to install the heater. The floodlights by the Car Park Pavilion are on our portion of the electricity.
- vii. Moving the tennis match fees makes tracking more transparent, and is much better than keeping a spreadsheet.
- viii. Andy Dawson [AD] is obtaining a different quote for the tree work above a neighbouring pavilion.
- ix. AD has proposed that he will be able to resurface the clay courts with around £6k worth of clay (rather than the usual £11k), but notes that we will have to buy new line tapes. This is a far more favourable option.
- x. There were 4 minor first aid incidents reported in the last month.
- xi. AD to get an updated quote for repairing the entire roof.
- xii. MT to obtain a quote for further car park resurfacing work.

4. Finance and audit

MT notes that this audit has been an excellent experience. RO has adjusted some of the depreciation rates to make them more appropriate. Note that we require a letter of support from the NLTA for the audit.

5. Update on Planning Applications

Discussed.

6. Safeguarding and Health and Safety

Discussed.

7. Annual General Meeting Planning

The announcement for the AGM has gone out. RD has received the majority of the management reports for the information pack. We will be able to circulate the draft accounts for year end 2023 as well as a summary of the audited accounts for year end 2022.

8. Any Other Business

- Squash outreach is now extending to St Teresa's in Heaton, thanks to one of MT's connections.
- Dave Barnett is going to run a free, members only, team training session as part of his retainer [as a replacement for the coached adult racketball club play session].
- Chris Wiggins is going to take over the coached junior club play session on a Sunday.

9. Date and Time of the Next Meetings

25th October 2023 at 18:30 in the Back Lounge.