

The Northumberland Club Executive Committee Meeting

Tuesday 9th January 2024 at 18:30 in the back lounge

In attendance: Heather Dean [HD], Ryan Doran [RD], Alison Duncan [AD], Mark Haigh [MH], Rachael Oswald-Wilkins [RO], Mike Smith [MS] (Chair), Fiona Twaddle [FT]

Also present: Mandy Tulip [MT] (General Manager)

1. Apologies for absence:

David Breakey [DB], Martin Clark [MC], Chris Lott [CL]

2. Minutes of the last meeting and matters arising:

The minutes of the last meeting were agreed to be accurate.

Matters arising:

- Car park:
 - Still waiting on a quote for the car park from Northumbria Roads for driveway section.
 - There is a possibility of ordering some aggregates to fill in the larger potholes.
- Members behaviour:
MT to put signs up.
- Outdoor clock:
 - To be ordered.
- League fees:
 - The majority of these fees have been collected, but there are still some fees to be collected from the summer tennis leagues.
 - To arrange a pre-season captains meeting to share information.

3. Questions for the manager:

- Racket sports camp was very successful – 60 attendees plus a waiting list.
- Changing rooms: feedback from the ladies changing rooms is positive, aside from the temperature. This can be solved with a small heater; Andy to go ahead with this. The waste trap in the shower is responsible for the backflow; Andy is looking into this.
- To replace the fire door next to squash courts 4 and 5, and alarm this.

4. Safeguarding:

- Discussed.

5. Finance:

- It's been a good winter so far. This is largely due to memberships [up compared to this time last year].

6. Planning Update:

- There has been a change to the Quick Access loan scheme, so the LTA will provide 250k but it is limited to 60% of the total cost of the project.
- MT has now sent the finalised information packs to the local authority, and we are waiting for a reply from them. This is likely to be an open dialogue.

7. Priorities for 2024:

It is noted that, after a 2022 of catching up, 2023 was a very positive year.

Main points to consider:

- Memberships:
 - We have previously committed to looking at our membership prices.
 - MT to recirculate the forecasting spreadsheet, to make a decision in February.
 - Sports programmes:
 - Are there things that we want to do to raise the profile and spectacle of each of the sports?
 - Workforce:
 - There's an advertisement out for a new level 4 tennis coach.
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- All to feed back with further ideas at the next meeting.
 - MT to share the draft list of capital projects.

8. Any Other Business

- To trial stocking a basket of sanitary products in the ladies bathroom.
- Security lights: The electrician has been out to provide a security lighting at the back of the clubhouse. MT is also in the process of obtaining a quote for lighting up to the Portland Pavilion.

9. Date and time of next

Thursday 15th February